

DATE: August 18, 2004

TO: CITY CLERK

01 SEP -2 PM 1:00

FROM: People Skills, Inc.  
Ruben Castaneda

Telephone No. (915) 240-6029  
(8:00 AM – 5:00 PM)

Please place the following item on the **CONSENT** Agenda for the Council Meeting of:

September 7, 2004

Item should read as follows:

People Skills, Inc. to hold a bicycle/foot/walk race on October 30, 2004 from 8:00 a.m. to 12:00 p.m.  
Route: Start on 7800 Helen of Troy to Resler, turn left on Resler to Transmountain Road (Loop 375 East),  
turn right on Transmountain Road (Loop 375 East), proceed on Transmountain Road to the elevation-5280  
crossover, turn around on Transmountain Road (Loop 375 West), proceed on Transmountain Road (Loop  
375 West) to Resler, turn left on Resler and finish at Helen of Troy. Approximately 300 persons will take  
part and 100 spectators are anticipated. This request includes permission to use amplification (1  
microphone) (District 1) [Ruben Castaneda]

SPECIAL INSTRUCTIONS:

PERMIT # 04-088

**BUILDING PERMITS & INSPECTIONS** USE Item No. \_\_\_\_\_

☒ POLICE DEPARTMENT

☒ FIRE DEPARTMENT

☒ SUN METRO

☒ PARKS DEPARTMENT

☒ ENGINEERING/TRAFFIC

☒ TXDOT

☒ STREET DEPARTMENT

☒ CIVIC CENTER

☒ COMPLETE

Aug. 4. 2004 12:52PM CITY OF EL PASO

No. 6320 P. 2

**REQUEST FOR TEMPORARY USE OF  
CITY STREETS, SIDEWALKS, AND OTHER PUBLIC PLACES**

Fees: \$15.75 One event to take place on one day.

[36010119/404123]

\$21.00 Multiple permits for two or more similar events to take place on consecutive days. (Please note: a street may not be continuously blocked for more than 24 consecutive hours. If a multiple use permit is granted, the street must be cleared, cleaned and opened between the two separate uses.)

(Please type or print)

1. Applicant:

People Skills, Inc

(Person/Organization)

Contact Person:

Ruben Castañeda

Name

Street Number

City

State

Zip Code

Telephone No.

Between 8:00 AM - 5:00 PM

2. Type of Event:

Bicycle, Foot/Walk race to promote Red Ribbon Month

(Moving)

☐ Parade☐ Demonstration☒ Foot Race/Walk☒ Bike Race☐ Other: \_\_\_\_\_

(Stationary)

☐ Block party☐ Bazaar☐ Festival☐ Sidewalk Sale☒ Other: Information Fair

3. Date of Event:

October 30, 2004, Saturday

Total Time of Event:

from 8:00 AM to 12:00 Noon  
(Time) (Time)

Time in which police traffic control services will be needed:

from 7:00 AM to 12:00 Noon

This is the time in which police officers will be moving your event on the streets. This is the time for which you will be charged for police traffic control.

8/31

Aug. 4. 2004 12:52PM CITY OF EL PASO

No. 6320 P. 3

4. Approximate number of participants:

300 Persons        Vehicles        Animals        Other Specify:       

\*Section 13.32.100 requires you to keep the parade route clean and free of animal excrement during the parade.

5. Approximate or anticipated number of spectators:
- 100

6. Purpose of Event: (i.e. fund-raiser, school activity, etc.)

Build anti-drug awareness in commemoration of Red Ribbon  
Month in the El Paso Border Communities

If this is a fund-raiser and you estimate that you will raise over \$500, please list your Charitable Solicitation Permit number:       

7. Proposed Route: (streets, parks, sidewalks to be used or blocked)

ATTACH A CLEAR AND SPECIFIC HAND DRAWN MAP

Resler at Helen of Troy to Transmountain (Loop 375) at the  
5280 elevation crossover and rest area

Location of assembly area, if separate or different:

On Resler at Helen of Troy

### IMPORTANT INFORMATION REGARDING TRAFFIC CONTROL:

If traffic control will be provided by the El Paso Police Department for a moving event, you must submit a map of the route for the event. The Police Department will then prepare a traffic control plan along with an estimated cost for their services as provided in Section 13.32.110. You will be billed for the actual cost after the event.

If traffic control will not be provided by the El Paso Police Department, then you must submit a map and written traffic control plan to Building Permits & Inspections or the Engineering/Traffic Division, not less than seven days prior to the date of the event.

You will also be responsible for paying for and providing any barricades and signs. The barricading shall be manned and the barricading and signing shall comply with the provisions set forth in the State's

AUG. 4. 2004 12:52PM CITY OF EL PASO

No. 6320 P. 4

"Manual of Uniform Traffic Control Devices." Please feel free to contact the City's Engineering/Traffic Division, 6<sup>th</sup> Floor, 541-4050, for more information.

8. Amplification devices to be used: X Yes      No

Use permitted only between the hours of 7 a.m. and 10 p.m.

If amplification is being requested, number of and sound amplifying capacity of microphones, amplifiers and speakers proposed to be used. Also, state whether or not the purpose is advertising any goods, property, services, or entertainment, the primary purpose of which advertising is the making of a profit for a business.

To be used for speeches by visiting dignitaries and event  
announcements only. No advertising! 1 MICROPHONE

Regarding the use of San Jacinto Plaza, amplification may only be used on the stage. If you wish to use this area, you must also contact the Parks and Recreation Department, 6<sup>th</sup> Floor, and reserve the stage. A fee is charged for the use of this area. Additionally, other ordinances may apply to or restrict the use of city-owned property, including parks.

9. Method of Street and Right-of-Way cleaning:

Event staff and volunteers

Section 13.32.100 requires you to clean the streets, sidewalks, and other rights-of-way from all event litter and debris, including that left by spectators. In the event that you do not clean these areas, the City may perform such cleaning and you will be charged. You may also arrange in advance to have the Street Department perform the cleaning for a charge by filling out a separate request form and submitting it to Building Permits & Inspections Office no later than fourteen days prior to the date of the event.

**RELEASE:** In consideration of the permit for use of city streets, sidewalks, and other places held for public use, it is understood that the applicant(s) contained herein do hereby release and discharge the City, and its respective officers, directors, agents, and employees, jointly and severally, from any and all liability for illness, injuries and damages that may be suffered which arise out of or result from participation in this event.

Signature of Applicant

Paul Castaneda

Date

August 18, 2004

For

People Skills, Inc.

(Organization/Sponsor, if any)

Please note: If the parade or temporary event is designed to be held by or for any person other than the applicant, the applicant shall attach a communication in writing from the person authorizing the applicant to apply for the permit.

V52009

Revised 07/2002

For Office Use Only

Event: PEOPLE SKILL, INC. BICYCLE/FOOT/WALK RACE

\$15.75 Fee Paid: 0422904-1 08/17/2004 003 22  
\$21.00

City Council Hearing: SEPTEMBER 7, 2004

Copy to:

☒ Police Department  
☒ Fire Department  
☒ Sun Metro  
☐ Parks Department

☒ Engineering-Traffic Div.  
☒ Highway Department  
☐ Street Department  
☐ Civic Center

Comments:

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**PERMIT**

EVENT: PEOPLE SKILL, INC. BICYCLE/FOOT/WALK RACE

LOCATION RESLER, HELEN OF TROY & TRANSMOUNTAIN (LOOP 375)

DATE OF EVENT: OCTOBER 30, 2004 FROM 8:00 A.M. TO 12:00 P.M.

City Council Action: ☐ Approved ☐ Disapprove ☐ Approve W/Mod

Date Permit Issued: \_\_\_\_\_ Permit No.: \_\_\_\_\_

\_\_\_\_\_  
**R. Alan Shubert, P.E.**  
**BUILDING PERMITS & INSPECTIONS DIRECTOR**

Close both sides of loop 375  
at elevation 5280 crossover

Picnic/Rest Area II

Picnic/Rest Area I

Transmountain (loop 375)

Transmountain (loop 375)

Close Resler between Transmountain and 7800 Helen of Troy

Close access to Resler  
at 7700 Trade Center

Close access to Resler  
at 7700 Northern

Close East bound lane leading  
up Loop 375 at Northwestern

7800 Helen of Troy

State Park

AUG 17, 2004 11:09PM CITY OF EL PASO

No. 6456 P. 5

## For Office Use Only

Event: PEOPLE SKILL, INC. BICYCLE/FOOT/WALK RACE\$15.75 Fee Paid: 0422904-1 08/17/2004 003 22

\$21.00

City Council Hearing: AUGUST 31, 2004

Copy to:

☒ Police Department☒ Fire Department *AMLC*☒ Sun Metro☐ Parks Department☒ Engineering-Traffic Div.☒ Highway Department☐ Street Department☐ Civic Center

Comments:

PERMITEVENT: PEOPLE SKILL, INC. BICYCLE/FOOT/WALK RACELOCATION RESLER, HELEN OF TROY & TRANSMOUNTAIN (LOOP 375)DATE OF EVENT: OCTOBER 30, 2004 FROM 8:00 A.M. TO 12:00 P.M.City Council Action: ☐ Approved ☐ Disapprove ☐ Approve W/Mod

Date Permit Issued: \_\_\_\_\_ Permit No.: \_\_\_\_\_

R. Alan Shubert, P.E.  
BUILDING PERMITS & INSPECTIONS DIRECTOR

Post-it* Fax Note	7671	Date	# of pages ▶
To	<i>Rocio</i>	From	
Co./Dept.		Co.	
Phone #	<i>541-4814</i>	Phone #	
Fax #	<i>↓</i>	Fax #	

Aug. 17. 2004 1:14PM CITY OF EL PASO

No. 6455 P. 5/6

## For Office Use Only

Event: PEOPLE SKILL, INC. BICYCLE/FOOT/WALK RACE\$15.75 Fec Paid: 0422904-1 08/17/2004 003 22

\$21.00

City Council Hearing: AUGUST 31, 2004

## Copy to:

☒ Police Department  
☒ Fire Department  
☒ Sun Metro  
☐ Parks Department

☒ Engineering-Traffic Div.  
☒ Highway Department  
☐ Street Department  
☐ Civic Center

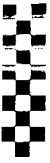
## Comments:

Sun Metro has no objection to the event.L Ryan 8/17/04PERMITEVENT: PEOPLE SKILL, INC. BICYCLE/FOOT/WALK RACELOCATION RESLER, HELEN OF TROY & TRANSMOUNTAIN (LOOP 375)DATE OF EVENT: OCTOBER 30, 2004 FROM 8:00 A.M. TO 12:00 P.M.City Council Action: ☐ Approved ☐ Disapprove ☐ Approve W/Mod

Date Permit Issued: \_\_\_\_\_ Permit No.: \_\_\_\_\_

R. Alan Shubert, P.E.  
BUILDING PERMITS & INSPECTIONS DIRECTOR





## For Office Use Only

Event: PEOPLE SKILL, INC. BICYCLE/FOOT/WALK RACE\$15.75 Fee Paid: 0422904-1 08/17/2004 003 22  
\$21.00City Council Hearing: AUGUST 31, 2004

## Copy to:

☒ Police Department  
☒ Fire Department  
☒ Sun Metro  
☐ Parks Department

☒ Engineering-Traffic Div.  
☒ Highway Department  
☐ Street Department  
☐ Civic Center

## Comments:

Traffic Has No Objections To Proposed  
Event. Traffic Control By Police Officers.  
Provided a TCP is submitted AS PER  
TRAUTCH.  
8/19/04

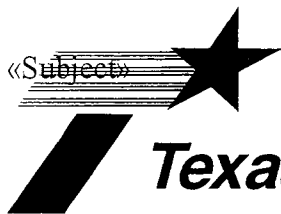
PERMITEVENT: PEOPLE SKILL, INC. BICYCLE/FOOT/WALK RACELOCATION RESLER, HELEN OF TROY & TRANSMOUNTAIN (LOOP 375)DATE OF EVENT: OCTOBER 30, 2004 FROM 8:00 A.M. TO 12:00 P.M.City Council Action: ☐ Approved ☐ Disapprove ☐ Approve W/Mod

Date Permit Issued: \_\_\_\_\_ Permit No.: \_\_\_\_\_

R. Alan Shubert, P.E.

BUILDING PERMITS &amp; INSPECTIONS DIRECTOR

«Subject»



# Texas Department of Transportation

13301 GATEWAY BLVD. WEST • EL PASO, TEXAS 79928-5410 • (915) 790-4200

August 24, 2004

Subject: Walk/Race

Control: 2551-1

Highway: LP 375

County: El Paso

Mr. Ruben Castaneda  
Executive Director  
People Skills, Inc.

Dear Mr. Castaneda:

Reference is made to your application of August 17, 2004 requesting use of Woodrow Bean/Transmountain for the proposed People Skills, Inc., Bicycle Foot/Walk Race on Saturday, October 30, 2004.

It is not our desire to discourage this activity, but we need to stress the outright danger involved in using state highways for this type of activity. We must, in good judgment, recommend against the use of these highways for the proposed People Skills, Inc., Bicycle Foot/Walk Race. If, after consideration of the danger and liability involved, your organization remains resolute in its intentions, then this department can only suggest you comply with the following guidelines to provide safety for the event:

1. The local authorities, El Paso Police Department, shall provide adequate traffic control throughout portions of the People Skills, Inc., Bicycle Foot/Walk Race. This shall include advance warnings to motorists and motorized escorts by police units to ensure that the traveling public is aware of participants as well as more areas of safety by slowing down motorists.
2. Preparation and termination areas of event shall be located off the highway right-of-way.
3. It is recommended the event proceed in the same direction as the normal traffic flow.

If you have any questions concerning this matter, please contact Mr. Raymond Lucero at (915) 790-4308.

Sincerely,

Edgar E. Fino, P.E.  
Traffic Engineer

: Mo

**COPY**

For Office Use Only

**Event:** People Skill, Inc. Bicycle/Foot/Walk Race

**\$15.75   ☐ Fee Paid:** \_\_\_\_\_      **0422904-1 08/17/2004 003 22**

\$21.00 ☐ \_\_\_\_\_ Date \_\_\_\_\_

City Council Hearing: August 31, 2004  
Date

Copy To:

<input checked="" type="checkbox"/>	Police Department
<input checked="" type="checkbox"/>	Fire Department
<input checked="" type="checkbox"/>	Sun Metro
<input type="checkbox"/>	Parks Department

<input checked="" type="checkbox"/>	Traffic & Trans. Dept.
<input checked="" type="checkbox"/>	Highway Department
<input type="checkbox"/>	Street Department

**Comments:**

The El Paso Police Department has no objections with this event.

The Department will police the event with 6 officers and 6 vehicles.

Estimated cost to city: \$582.00 Estimated cost to applicant: \$318.00

PR 04-088

# PERMIT

**EVENT** People Skill, Inc. Bicycle/Foot/Walk Race

**LOCATION:** Resler, Helen of Troy & Transmountain (Loop 375)

**DATE OF EVENT:** October 30, 2004 from 8:00 AM to 12:00 PM

**CITY COUNCIL ACTION:**            Approve            Disapprove            Approve w/ Mod

Date Permit Issued: \_\_\_\_\_ Permit No.: \_\_\_\_\_

## Building Permits & Inspections Director

JOE WARDY  
MAYOR



## CITY COUNCIL

SUSAN AUSTIN  
DISTRICT NO. 1

ROBERT A. CUSHING, JR.  
DISTRICT NO. 2

JOSE ALEXANDRO LOZANO  
DISTRICT NO. 3

JOHN COOK  
DISTRICT NO. 4

DANIEL S. POWER  
DISTRICT NO. 5

PAUL J. ESCOBAR  
DISTRICT NO. 6

VIVIAN ROJAS  
DISTRICT NO. 7

ANTHONY COBOS  
DISTRICT NO. 8

### THIS IS NOT A PERMIT

August 26, 2004

People Skills, Inc.  
Ruben Castaneda

FROM: BUILDING PERMITS & INSPECTIONS

SUBJECT: Application for use of City Streets/Sidewalks (in connection with a Parade, Walk, Run, etc.)

THIS IS ONLY A RECOMMENDATION FROM BUILDING PERMITS & INSPECTIONS TO THE MAYOR AND COUNCIL, THEY WILL MAKE FINAL DETERMINATION AT THE CITY COUNCIL MEETING, **SEPTEMBER 7, 2004** AT 9:00 A.M. WE RECOMMEND A REPRESENTATIVE BE PRESENT TO ANSWER ANY QUESTIONS THAT CITY COUNCIL MAY HAVE.

#### REQUEST:

People Skills, Inc. to hold a bicycle/foot/walk race on October 30, 2004 from 8:00 a.m. to 12:00 p.m. Route: Start on 7800 Helen of Troy to Resler, turn left on Resler to Transmountain Road (Loop 375 East), turn right on Transmountain Road (Loop 375 East), proceed on Transmountain Road to the elevation-5280 crossover, turn around on Transmountain Road (Loop 375 West), proceed on Transmountain Road (Loop 375 West) to Resler, turn left on Resler and finish at Helen of Troy. Approximately 300 persons will take part and 100 spectators are anticipated. This request includes permission to use amplification (1 microphone) **(District 1)** [Ruben Castaneda] Permit No. 04-088

#### RESPONSES:

NO OBJECTIONS FROM FIRE, SUN METRO, AND TRAFFIC/ENGINEERING. TX-DOT FORM LETTER. THE EL PASO POLICE DEPARTMENT HAS NO OBJECTIONS WITH THIS EVENT. THE DEPARTMENT WILL POLICE THE EVENT WITH 6 OFFICERS AND 6 VEHICLES. ESTIMATED COST TO CITY: \$582.00 ESTIMATED COST TO APPLICANT: \$318.00. THE OFFICE OF BUILDING PERMITS & INSPECTIONS RECOMMENDS APPROVAL.

\_\_\_\_\_  
R. ALAN SHUBERT, P.E.  
BUILDING PERMITS & INSPECTIONS DIRECTOR